



## **Meeting Minutes - Executive Board Meeting**

Date/Location: Wednesday, September 20, 2017  
Marriott, West Chester

In Attendance: Andy Shahan – Secretary  
Vanessa Glotfelter – Vice President  
Brad Hyre – ACECO Representative  
Jake Stremmel – Past President  
Mike Timko – President  
Tim Casto – Treasurer

Absent:

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President Mike Timko called the meeting to order at 7:41 am.

I. Minutes from the August 15, 2017 Executive Board Meeting: A motion was made by Vanessa Glotfelter and seconded by Brad Hyre to accept the minutes as submitted. The motion passed.

II. Officer's Reports

1. Secretary's Report – Andy Shahan

a) 9 registrations received to date for the October 4 meeting at The Phoenix.

2. Treasurer's Report – Tim Casto

a) Tim's report was distributed at the meeting. A motion was made by Brad Hyre and seconded by Vanessa Glotfelter to accept the Treasurer's report as submitted. The motion passed.

b) Account – Total balance as of 8/31/2017 is \$4,694.68.

c) Invoices/Payables – \$6,780 payment remitted against \$6,945 total invoices sent to members for the last half of 2016 through January 2017. Two firms have outstanding invoices.

d) Invoices for 2018 membership dues were sent out August 1, 2017.

e) Discussion around invoicing a meeting minimum cost occurred. Purpose is to generate additional revenue to offset costs for other events that the chapter subsidizes.

3. ACECO-SW Representative – Brad Hyre

a) Highlights from the Integrating Task Group meeting were shared verbally by Brad Hyre. No September 2017 state board meeting was held.

4. Vice President's Report – Vanessa Glotfelter

- a) October 4 – Lunch meeting at The Phoenix with Barb Schempf (CVG)
- b) November 1 – Dinner meeting topic will be members of the integrating task force to solicit member feedback. Vanessa will evaluate venue opportunities. The executive board members will provide personal invites to this meeting.
- c) December 6 – Joint Holiday Party with ASHE Triko Valley (Wednesday, 4-7 pm, Desha's)
- d) January 10 – County Engineer Roundtable.
- e) Todd Portune is candidate for 2018 monthly meeting speaker.

5. Past President's Report – Jake Stremmel

1. Application forms for membership were provided to Resource International, Hull & Associates, MeLink, 143 Engineers, and E Technologies about chapter membership. Jake will reach out to Eco Engineering, Inc.

6. President's Report – Mike Timko

- 1. No report.

III. Old/New Business

- 1. No report.

Next Executive Board Meeting: **Wednesday**, October 18, 2017 at 7:30 am at Marriott West Chester.

Meeting Adjourned: Meeting adjourned at 8:36 am.

Respectfully Submitted,



AMERICAN COUNCIL OF ENGINEERING COMPANIES  
*Of Ohio*  
SOUTHWEST OHIO CHAPTER

Andrew J. Shahan  
ACECO-SW Chapter Secretary