



## **Meeting Minutes - Executive Board Meeting**

Date/Location: Wednesday, October 18, 2017  
Marriott, West Chester

In Attendance: Vanessa Glotfelter – Vice President  
Jake Stremmel – Past President  
Mike Timko – President  
Tim Casto – Treasurer

Absent: Andy Shahan – Secretary  
Brad Hyre – ACECO Representative

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President Mike Timko called the meeting to order at 7:39 am.

I. Minutes from the September 20, 2017 Executive Board Meeting: A motion was made by Vanessa Glotfelter and seconded by Tim Casto to accept the minutes as submitted. The motion passed.

### II. Officer's Reports

1. Secretary's Report – Andy Shahan - absent

2. Treasurer's Report – Tim Casto

a) Tim's report was distributed at the meeting. A motion was made by Jake Stremmel and seconded by Vanessa Glotfelter to accept the Treasurer's report as submitted. The motion passed.

b) Account – Total balance as of 9/30/2017 is \$12,138.73.

c) Invoices/Payables – \$6,780 payment remitted against \$6,945 total invoices sent to members for the last half of 2016 through January 2017. Two firms have outstanding invoices, Barr & Prevost (JMT) and CTL Engineering. Multiple attempts have been made to contact.

d) A draft 2017/2018 Budget was distributed for review and comment. There were questions that Tim Casto will investigate and report back to the board.

3. ACECO-SW Representative – Brad Hyre - absent

a) Four members of the ACEC SW Chapter board participated in the ACEC Ohio Chapter Integration Task Group meeting on 10/16/17 in Columbus.

4. Vice President’s Report – Vanessa Glotfelter

- a) November 1 – ACEC Ohio Update Panel Discussion lunch meeting with Beth Easterday, Fred Seling, Rod Sommer, Rich Iafelice and Kevin Futryk. Cincinnati Marriott North.
- b) December 6 – Joint Holiday Party with ASHE Triko Valley (Wednesday, 4-7 pm, Desha’s). ASHE will handle the registration.
- c) January 10 – County Engineer Roundtable. Cincinnati Marriott North with heavy appetizers and bar.

5. Past President’s Report – Jake Stremmel

- a) Application for membership was received from Resource International. A motion was made by Jake Stremmel and seconded by Tim Casto to accept Resource International into membership for the Southwest Chapter. The motion passed.
- b) Other outstanding potential members:
  - i. Hull & Associates, still discussing
  - ii. MeLink, no response
  - iii. 143 Engineers, will join after the first of the year
  - iv. E Technologies, no response
  - v. Metro, Jake to reach out to Dane Vandewater

c) President’s Report – Mike Timko

- a. No report.

III. Old/New Business

- 1. No report.

Next Exec Board Meeting: **Wednesday**, November 15, 2017 at 7:30 am at Marriott West Chester.

Meeting Adjourned: Meeting adjourned at 8:15 am.

Respectfully Submitted,  
Andrew J. Shahan  
ACECO-SW Chapter Secretary