



Meeting Minutes - Executive Board Meeting

Date/Location: Wednesday, December 6, 2017
Marriott, West Chester

In Attendance: Mike Timko – President
Tim Casto – Treasurer
Andy Shahan – Secretary
Brad Hyre – ACECO Representative
Jake Stremmel – Past President

Absent: Vanessa Glotfelter – Vice President

President Mike Timko called the meeting to order at 3:13 pm.

I. Minutes from the November 15, 2017 Executive Board Meeting: A motion was made by Jake Stremmel and seconded by Tim Casto to accept the minutes as submitted. The motion passed.

II. Officer's Reports

1. Secretary's Report – Andy Shahan

a) No report.

2. Treasurer's Report – Tim Casto

b) Tim's report was distributed at the meeting. A motion was made by Jake Stremmel and seconded by Andy Shahan to accept the Treasurer's report as submitted. The motion passed.

c) Account – Total balance as of 11/30/2017 is \$8,992.37.

d) Invoices/Payables

i. \$6,780 payment remitted against \$6,945 total invoices sent to members for the last half of 2016 through January 2017. Two firms have outstanding invoices, Barr & Prevost (JMT) and CTL Engineering. Multiple attempts have been made to contact.

- ii. \$8,533.65 payment remitted against \$13,407.40 total invoices sent to members for 2017/2018 dues and meetings.
 - e) It was noted that the Phoenix charged for A/V equipment. This will be evaluated for need for future meetings to limit costs. A motion was made by Jake Stremmel and seconded by Andy Shahan to accept the Treasurer's report with revisions discussed at the meeting. The motion passed.
- 3. ACECO-SW Representative – Brad Hyre
 - a) No board meeting in November.
 - b) Chapter Integration Committee work is on-going. The committee will meet next Thursday to review draft implementation plans.

Dates to remember:

 - March 8, 2018 EEA luncheon
 - April 15-18, 2018, ACEC Annual Convention/Legislative Summit (D.C.)
 - May 31, 2018 ODOT/ACEC Ohio Partnering Conference
 - June 14, 2018 ACEC Ohio Annual Meeting
- 4. Vice President's Report – Vanessa Glotfelter - absent
 - a) January 10 – County Engineer Roundtable. Cincinnati Marriott North with heavy appetizers and bar.
 - b) February seminar planning discussed. The group will investigate PSMJ opportunities.
 - c) March 7 – Evaluating a potential speaker (Todd Portune)
- 5. Past President's Report – Jake Stremmel
 - b) Application from 143 Engineers for membership received. A motion was made by Jake Stremmel and seconded by Andy Shahan to accept the application for membership. The motion passed.
 - c) Other outstanding potential members:
 - i. Hull & Associates, still discussing
 - ii. MeLink, no response
 - iii. E Technologies, no response
 - iv. Metro, Jake to reach out to Dane Vandewater
- 6. President's Report – Mike Timko

d) No report.

III. Old/New Business

1. No report.

Next Exec Board Meeting: **Wednesday**, January 17, 2017 at 7:30 am at Marriott West Chester.

Meeting Adjourned: Meeting adjourned at 3:45 pm.

Respectfully Submitted,
Andrew J. Shahan
ACECO-SW Chapter Secretary