



## **Meeting Minutes - Executive Board Meeting**

Date/Location: Wednesday, February 21, 2018  
Marriott, West Chester

In Attendance: Mike Timko – President  
Andy Shahan – Secretary  
Tim Casto – Treasurer  
Brad Hyre – ACECO Representative  
Jake Stremmel – Past President

Absent: Vanessa Glotfelter – Vice President

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President Mike Timko called the meeting to order at 7:37 am.

I. Minutes from the January 17, 2018 Executive Board Meeting: A motion was made by Jake Stremmel and seconded by Brad Hyre to accept the minutes as submitted. The motion passed with one abstention.

II. Officer's Reports

1. Secretary's Report – Andy Shahan

a) Professional development hour certificates were distributed at the seminar.

2. Treasurer's Report – Tim Casto - absent

b) Tim's report was distributed at the meeting. A motion was made by Jake Stremmel and seconded by Andy Shahan to accept the Treasurer's report as submitted. The motion passed.

c) Account – Total balance as of 01/31/2018 is \$5,923.14.

d) Invoices/Payables

i. \$6,805 payment remitted against \$6,945 total invoices sent to members for the last half of 2016 through January 2017. One firm has an outstanding invoice, Barr & Prevost (JMT). Multiple attempts have been made to contact.

- ii. \$9,941.06 payment remitted against \$13,407.40 total invoices sent to members for 2017/2018 dues and meetings.
- e) A motion was made by Jake Stremmel and seconded by Andy Shahan to accept the Treasurer's report with revisions discussed at the meeting. The motion passed.

### 3. ACECO-SW Representative – Brad Hyre

- a) State Board meeting was held February 8, 2018. Next meeting is in April.
- b) Ms. Easterday met with Rep. Seitz and finalized the indemnification bill language for introduction in the legislature and met with the House Bill 471 Coalition.
- c) She discussed the Transportation Funding Coalition has started to meet regularly and plan to roll out an educational campaign, ACEC Ohio is part of the steering committee, there will be a cost to the Council to participate in the campaign. Details have not yet been determined.
- d) The PAC voluntary contribution letters went out in mid-January and the PAC event is set for February 8th with guest speakers Richard Cordray and Rick Smith.
- e) Mr. Iafelice (Ohio's National Director) stated that ACEC has been very active in proposing a bill for introduction in both the House and Senate which would require federal agencies to procure services from the private sector versus performing in house.
- f) Ms. Easterday noted that an elevator speech was created by the Communications Committee. The elevator speech serves as a one sentence statement about ACEC Ohio. The elevator speech reads "ACEC Ohio is the leading authority that advocates, protects and promotes Engineering Business in Ohio."
- g) The recommended 2018-19 slate of officers was approved: Jim Kleingers, Chair; Rod Sommer, Vice Chair; Jay Muether, Secretary/Treasurer and Sandy Doyle-Ahern, At-Large Director.
- h) ACEC Ohio met the National PAC Goal of \$23,200 and met 77% of the Ohio goal of \$27,500. The goal has been raised to \$55,000 for the ACEC Ohio PAC, to achieve this the PAC Trustees added 25% to the voluntary contribution "ask" of member firms. To date, seven firms have met their 2018 PAC goal.
- i) Mr. Hyre provided an overview of the chapter integration task force progress and draft recommendation in anticipation of presenting the implementation plan at the April Board meeting. Two working meetings were held in January one with the Executive Committee and one with all of the Chapter Leadership to present the implementation roadmap, good discussion and suggestions were made to the task force which is part of the written report to the Board. Key items include: a third staff person for ACEC Ohio to absorb additional duties by the State organization; a unified banking system; unification of the bylaws (one set with no chapter bylaws).
- j) QBS Discussion. Ms. Easterday stated that there are many areas where she is seeing a lack of compliance to the Ohio Revised Code; cities, counties, MPO's, airport authorities as well

as within State Agencies not educating clients such as locals or universities. She stated ACEC Ohio is not an enforcer that technically it is the Attorney General's office but what is our role in education and how should we educate? After input from most of the Board, a QBS Task Force will be developed.

k) Chapter officer elections planned for mid-year needs to be reviewed against Chapter Integration Task Force initiatives. Freezing executive committee roles for 2 years may be an alternative to allow our chapter to 'sync up' with the officer roles across the state.

**Dates to remember:**

- March 8, 2018 EEA luncheon
- April 15-18, 2018, ACEC Annual Convention/Legislative Summit (D.C.)
- May 31, 2018 ODOT/ACEC Ohio Partnering Conference
- June 14, 2018 ACEC Ohio Annual Meeting

4. Vice President's Report – Vanessa Glotfelter

- a) March 7 – Suggested potential speaker (Todd Portune) will need to be postponed due to scheduling conflicts. Vanessa is calling Great Parks of Hamilton County to be a speaker. (at the Phoenix over lunch).
- b) April 4 – Cincinnati Metro, lunch meeting @ Phoenix.
- c) May 2 – DOT Roundtable (dinner event, location TBD)
- d) June 6 – Topic to be determined. Hamilton Parks/Todd Portune, Port Authority, SORTA, FC Cincinnati, and congressional candidates successful from the primary will be evaluated by Vanessa for potential speakers.

5. Past President's Report – Jake Stremmel

- a) Applications for membership received from OR Colan & Associates and Carpenter Marty Transportation.
  - i. A motion was made by Jake Stremmel and seconded by Brad Hyre to accept the application for membership by OR Colan & Associates. The motion passed.
  - ii. A motion was made by Jake Stremmel and seconded by Brad Hyre to accept the application for membership by Carpenter Marty Transportation. The motion passed.
- b) Jake is expecting SHA Engineering and Metro Consulting to join our chapter.
- c) Jake is still pursuing other firms noted in the January meeting for chapter membership.

6. President's Report – Mike Timko

- d) Suggested getting feedback for the February seminar. Can we distribute a survey monkey? Mike will coordinate with Vanessa to develop and distribute.

### III. Old/New Business

1. No report.

Next Exec Board Meeting: **Wednesday**, March 21, 2018 at 7:30 am at Marriott West Chester.

Meeting Adjourned: Meeting adjourned at 8:41 am.

Respectfully Submitted,  
Andrew J. Shahan  
ACECO-SW Chapter Secretary